



the department of

Art History

• undergraduate
• handbook
• **vcuarts**

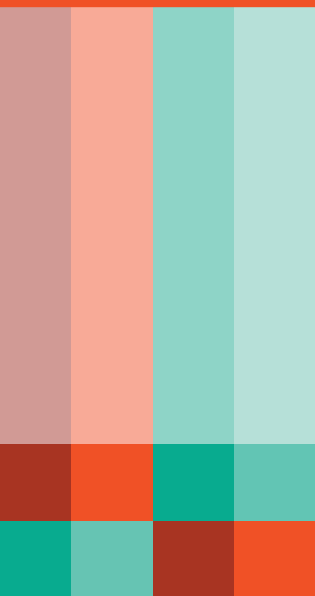
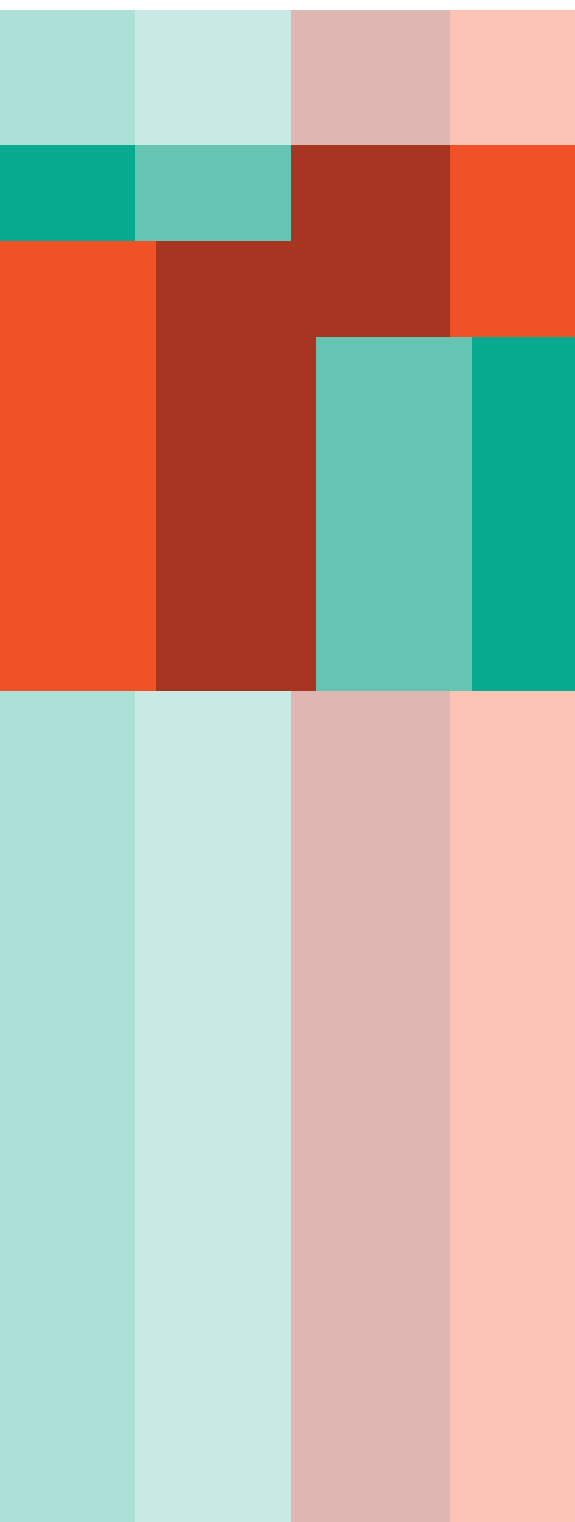


table of contents



- 01** Advising & Advisors
DegreeWorks
Scholarships
- 02** Important Course Policies
- 03** Math & Language Placement
- 04** Experiential Learning Opportunities
 - Internship
 - Directed Research
 - Study Abroad
- 05** Choosing a Relevant Minor
- 07** Preparing for Professional Life after College
Preparing for Graduate Study
- 08** GradelT Forms & Bluebooks
Textbook Information
Course Evaluations & Student Feedback
Blackboard
- 09** Resources
 - Art History Club
 - Library
 - Campus Learning Center
 - The Writing Center
 - Career Services
 - Wellness Resource Center
 - VCUarts Info & Events

Advising & Advisors

Why is academic advising important? Your academic advisor:

- Works with you to create an academic progress plan through course selection that fulfills program requirements and pursuit of opportunities to support educational, personal, and career goals.
- Guides you to information about internships, admission to graduate school, and employment.
- Helps you obtain accurate information regarding policies, procedures, requirements, curriculum, registration, graduation, and deadlines.
- Offers you information about campus resources, such as the Campus Learning Center, the Writing Center, Career Services, and the Wellness Resource Center.

To make an appointment:

Log in to your MyVCU account. Under the "Resources" box, click on the link to "Advising Appointments."

Meet with your advisor **at least once a semester**, typically prior to registration. First-year students are advised by Gian Pierotti (plan to meet with him twice a semester). All other students will meet with Jackie Mullins.

Gian Pierotti | pierottighp@vcu.edu
Jackie Mullins | mullinsjf@vcu.edu

DegreeWorks

Be sure that you are fulfilling curriculum requirements by regularly monitoring your DegreeWorks page. Discuss any issues or inaccuracies with your advisor.

You are required to fulfill the requirements from the bulletin published in the year in which you became a student at VCU.

Scholarships

There are many scholarships available to VCU students including specific scholarships available only to art history majors. Information about department scholarships will be emailed to students each semester. See the link below for detailed information
arts.vcu.edu/scholarship

Important Course Policies

- You must complete the University Core courses by the end of your sophomore year.
- UNIV 111, 112, & 200 may not be completed through transfer credit after enrolling at VCU.
- All transfer courses taken AFTER becoming a VCU student must be pre-approved by the department. Fill out the electronic "request to take courses at another institution" form which can be found at: rar.vcu.edu/forms/ Visit the transfer guide for more information: transfer.vcu.edu/
- You must complete a foreign language (French, Italian, Spanish, or German) through the 202 level. If you're considering graduate school, you should advance beyond the 200-level and/or complete courses in more than one language.
- To complete your major, a certain number of art history credits is required in these categories: Cluster A (6), Cluster B (9), Cluster C (6).
- Only courses in which you receive a C or higher will count toward your degree requirements.
- ARTH 292: Writing for Art History is a required course for all art history majors and is completed in the spring of the freshman or sophomore year. Successful completion of UNIV 200 is required before entering this course.
- ARTH 390: Art Historical Methods is a required course for art history majors and is completed in spring of the sophomore or junior year. It is offered only in the spring and completion is required before enrolling in ARTH 490: Senior Seminar.
- ARTH 490: Senior Seminar is a required course for art history majors and is completed by fall of the senior year. You must successfully complete ARTH 390 before registering for ARTH 490.
- 45 credits at the 300 level or higher are required of all VCU students.

Math Placement

The University College administers the Math Placement Test, the purpose of which is to place you into the highest level math class you may initially take at VCU and in which you have a reasonable expectation of success. The Mathematics Placement Test does not give you credit for a math class, nor does it exempt you from any math course your major or school requires.

VCU offers the Mathematics Placement Test in two formats:

- VCU Online Mathematics Placement Test
(incoming freshmen or transfer students only)
- Compass Mathematics Placement Test

Language Placement

To satisfy your major requirements, you must complete French, Spanish, German, or Italian through the 202 level. You may take the foreign language CLEP exam (College Level Examination Program) to find out for which level you may initially register.

You must register with the Campus Testing Center (Hibbs Hall, 1st Floor) to schedule your language placement exam. You may take the placement exam only if you have not completed any coursework in the language at VCU.

There is an \$80 CLEP Fee (paid directly through the CLEP website) and a \$20 testing fee to take the exam at the Campus Testing Center.

You must bring your Student ID, test registration form (complete through CLEP website), and a check or money order for the testing fee.

clc.vcu.edu/campus-testing-center/clep/

Experiential Learning Opportunities



Internship (ARTH 493)

You may earn course credit while interning at a museum, gallery, or related organization. Read the monthly art history News & Events email to learn about internship opportunities in museum or gallery administration, collections management, exhibition development, and museum education. The internship application can be found at arts.vcu.edu/arhistory/programs/undergraduate/internships/

Directed Research (ARTH 497)

Advanced individual work on a subject formulated in writing by you and a faculty mentor. The Directed Research Project may be an ideal choice if you wish to investigate very specific research topics introduced in your art history coursework at VCU. The Directed Research Project application can be found at arts.vcu.edu/arhistory/directed-research/

Study Abroad

Studying abroad is one of the most rewarding experiences available to you. Art history students have traveled to Egypt, Spain, Peru, Italy, Nepal, UK, France, and Germany (just to name a few). See the links below for more information or schedule an appointment with Ms. Mullins, art history advisor to talk about study abroad options that best complement your career and educational goals. global.vcu.edu/abroad/
arts.vcu.edu/programs/travel

Choosing a Relevant Minor

Many art history majors complete a minor. Because the art history curriculum allows up to 21 elective credits, students may complete minor requirements without having to complete additional credits. Some potential minors are described below:

History

18 credits. 3 credits must be completed in a regional area: Europe, Africa, Asia, South America, or the Middle East. 12 credits must be completed at the 300-level or above.

Anthropology

18 credits. ANTH 103 must be completed at VCU. 6 credits in ANTH 105, ANTH 210, ANTH 220, or ANTH 230. 9 credits must be at the 300-level or above.

Philosophy

18 credits. 3 credits of PHIL 103 or PHIL 104. 9 credits must be at the 300-level or above.

African Studies

18 credits. 3 credits of 300-level geographically-relevant language coursework. Max of 6 credits can be earned in the same discipline. 12 credits must be completed at the 300-level or above.

Italian Studies

18 credits. 3 credits in ITAL 201. 3 credits in ITAL 202 or ITAL 205. 6 credits must be completed at the 300-level or above and taught in Italian.

European Studies

18 credits. 3 credits of 300-level geographically-relevant language coursework. Max of 6 credits can be earned in the same discipline. 12 credits must be completed at the 300-level or above.

Asian and Chinese Studies

21 credits. 3 credits of 300-level Chinese language coursework. 3 credits of REL 311. Max of 6 credits can be earned in the same discipline. 12 credits must be completed at the 300-level or above.

Latin American Studies

18 credits. 3 credits of 300-level Spanish or Portuguese language coursework. Max of 6 credits can be earned in the same discipline. 12 credits must be completed at the 300-level or above.

Arabic and Middle Eastern Studies

21 credits. 3 credits of 300-level Arabic language coursework. 3 credits of REL 311. Max of 6 credits can be earned in the same discipline. 12 credits must be completed at the 300-level or above.

Religious Studies

18 credits. 9 credits must be at the 300-level or above.

Urban and Regional Studies

18 credits. 3 credits URSP 102. 3 credits additional 100-level URSP coursework. 3 credits URSP 204. 9 credits must be completed at the 300-level or above.

French

18 credits. Max 6 credits from FREN 201, FREN 202, or FREN 205. 12 credits must be completed at the 300-level or above.

German

18 credits. Max 6 credits from GRMN 201, GRMN 202, or GRMN 205. 12 credits must be completed at the 300-level or above.

Spanish

18 credits. 3 credits in SPAN 201. 3 credits in SPAN 202 or 205. 3 credits in SPAN 305, SPAN 307, or SPAN 311. 9 credits must be completed at the 300-level or above.

Chemistry

21 credits. 12 credits in CHEM 101, CHEM 102, CHEM 301, and CHEM 302. 6 credits in CHEZ 101, CHEZ 102, CHEZ 301, and CHEZ 302. 3 additional credits must be completed at the 300-level or above.

General Business

18 credits. 6 credits of ACCT 202 and ECON 203. 3 credits of Finance/ Insurance elective. 9 credits of General Business electives completed at the 300-level or above.

Preparing for Professional Life after College

While completing your degree consider taking courses to develop specific professional skills relevant to your career goals:

Arts Administration

- Marketing
- Business
- ARTH 493 Internship plus additional internships and volunteer experience within different institutions
- Undergraduate certificate programs offered through the Da Vinci Center: Certificate in Innovative Living Learning and Certificate in Venture Creation

Conservation

- Studio courses (Painting, Drawing, Three-Dimensional Design, Sculpture, Craft)
- Chemistry (General and Organic Chemistry)
- Physics
- Archaeology
- Anthropology

Professional Skills

You can develop these skills through selected coursework (such as a minor), Lynda.com tutorials, and internships.

lil.vcu.edu/

- Data Analysis
- Web Coding (HTML/ CSS)
- Graphic Design
- Marketing & General Business
- Social Media

Preparing for Graduate Study

Graduate Degree in Art History

If you're considering graduate study in art history, you should complete:

- A wide range of upper-level art history courses, including special topics courses covering your specific region or period of interest
- French and/or German to develop the ability to translate texts
- ARTH 497: Direct Research with faculty mentor to prepare writing sample for graduate school applications

Graduate Degree in Museum Studies

To best prepare for graduate school in museum studies you should complete:

- A wide range of art history courses, including special topic courses covering museum studies
- ARTH 302: Introduction to Museums
- ARTH 303: History of Art Museums
- ARTH 493: Internship
- Additional internships or volunteer experience within different institutions

GradeIT Forms & Bluebooks

Some of your courses might require gradeITs and blue essay books, which are available at the Barnes & Noble Bookstore and The Virginia Book Company. You can also pay to print gradeITs from the first floor computers in the library.

Textbook Information

You can find out what textbooks you need on the Barnes & Nobles website: vcu.bncollege.com

Click on "Textbooks" > "Find Textbooks"

Put in the "Term" > "Department" > "Course" > "Section"

Then click, "Find Materials"

Course Evaluations & Student Feedback

Toward the end of each semester, you'll receive email prompts to complete university-administered course evaluations. After the end of the semester, your professors and their supervisor receive the evaluation results and always value your thoughtful and candid feedback.

We like to hear what our majors think, so we periodically conduct satisfaction surveys that help us understand how the art history program is serving your needs and interests. You can also share feedback or ask questions anytime either by email to arthistory@vcu.edu or in conversation with the department chair (use arthistory@vcu.edu to make an appointment).

Blackboard

Many professors use Blackboard to share announcements, provide syllabi, post readings and other assignments, and share grades. Log on to VCU's Blackboard by going to www.blackboard.vcu.edu

Resources



The Art History Club

The Art History Club is a student-led organization that organizes professional and social art history-related events through out the year. The club helps members connect with arts-based organizations, gender and cultural organizations, as well as other groups that have expressed interest in the arts both on and off campus. The Art History Club has organized trips to New York, Washington DC, Baltimore and the Chrysler Museum in Norfolk, VA.

President - Julia Park

Vice President - Samuel Malmquist -

To learn more about VCU's other club and organizations, go to the organizations directory at vcu.collegiatelink.net/organizations

Library

You can review a quick and easy intro to the library through VCU's YouTube channel under the "Searching in the VCU Libraries" playlist:

youtube.com/user/vculibraries

If you'd like help on an art history research project, get in touch with our Arts Research Librarian, Carla-Mae Crookendale.

cmcrookendale@vcu.edu

Campus Learning Center

The University College Campus Learning Center provides academic support to all Virginia Commonwealth University undergraduates, including one-on-one tutoring and supplemental instruction sessions. They offer appointments, drop-in, and group tutoring. We strongly encourage art history majors to try drop-in tutoring for Survey of Art and language courses.

clc.vcu.edu/

The Writing Center

The Writing Center provides peer-based support to help students become stronger writers.

writing.vcu.edu/

Career Services

VCU Career Services assists students with job searching, writing resumes, and preparing for interviews.

careers.vcu.edu/

Wellness Resource Center

"The Well" helps students achieve a healthy lifestyle by providing education on nutrition, stress, domestic violence, and alcohol and substance abuse.

thewell.vcu.edu/

VCUarts Info & Events

· Visit our department homepage to find forms and to learn about internships, news, events and more!

arts.vcu.edu/arthistory/

· Checkout the VCUarts calendar for all news and events within VCUarts.

arts.vcu.edu/calendar/events/

· Jody Symula, Assistant Dean of Student Affairs, keeps you up to date with events and opportunities on her blog:

arts.vcu.edu/studentinfo

- arts.vcu.edu/arthistory
- arthistory@vcu.edu
- 804.828.2784
- facebook.com/vcuarthistory
- instagram.com/vcuartsarthistory/
- linkedin.com/school/vcuarthistory/