

Application for Clinical Internship in Art Education DATE RECEIVED: _____

DUE DATES: FEBRUARY 6 for Fall Placement/ SEPTEMBER 1 2011 for Spring Placement

Before completing the application you must meet the following requirements:

- A. Applied for and been admitted to the Teacher Preparation Program
 - B. Have taken and successfully passed the PRAXIS I, SAT or ACT and Praxis II: Art Content Knowledge and VCLA
 - C. Successfully completed or currently enrolled in ARTE 402/502
 - D. Completed the following courses, for Undergraduates: ARTE 250, 310, 311, 401, 402, and all required studio courses. For MAE students: ARTE 611, 665, 690, 670, 501, and 502. All students must have: Special Education Requirement (ARTE 450, TEDU 330 or SEDP 505), and EDUS 301
 - E. Fulfill GPA Requirements. Undergraduate: 2.5 cumulative, 2.8 in required courses for Art Education MAE: 3.0 cumulative
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Semester for Placement: (circle): FALL/ SPRING **YEAR:** _____

PERSONAL DATA:

NAME _____ VCU V# _____
Last First MI

LOCAL ADDRESS _____

HOME ADDRESS _____

PHONE _____
Home Cell Work

VCU EMAIL ADDRESS _____

MAJOR _____ ADVISOR _____

CUMULATIVE GPA _____ GPA IN REQUIRED COURSES FOR ART EDUCATION _____

PRACTICUM PLACEMENTS:

ARTE 401 or 601 (Elementary)
School: _____ School Division: _____ Semester: _____ Year: _____

ARTE 402 or 680 (Secondary)
School: _____ School Division: _____ Semester: _____ Year: _____

STUDENT TEACHING PLACEMENT REQUESTS:

Write in 1st choice and 2nd choice for elementary and secondary 8-week placements.
ELEMENTARY (k-6)

Chesterfield ___ Hanover ___ Richmond ___ Henrico ___

SECONDARY

Do you prefer (circle one) **Middle School** (6-8) or **High School** (9-12)

Chesterfield ___ Hanover ___ Richmond ___ Henrico ___

SPECIAL REQUEST/ PHYSICAL LIMITATION: (circle) YES/ NO (*if YES, attach required documentation)

LICENSURE ELIGIBILITY CONFIRMATION:

Have you ever been convicted of a Felony in the US or US Territories or found guilty of a criminal offense in another country? **YES/ NO**

Have you ever been found guilty of a misdemeanor involving children or drugs?

YES/ NO

Have you ever had a teaching certificate or license denied, revoked, cancelled or suspended? **YES/ NO**

Note: Placements are often not confirmed until the first week of student teaching. Students will be notified through email by the School of Education, where they are placed. Placements are **not** made through the Department of Art Education. Placements cannot be changed once they are confirmed except for in an Emergency. Questions: Department of Art Education, (804) 828-7154

COURSE REGISTRATION: Students should register for the following courses:

ARTE 404: Student Teaching Seminar, TEDU 485: Student Teaching in Art, TEDU 486: Student Teaching in Art. MAE students should register for graduate sections of student teaching. You may not take any other courses during your student teaching semester. You will teach 8 weeks in an elementary school placement and 8 weeks in a secondary placement. This is considered a full time internship and you are at the schools the entire time the cooperating teacher is there. Plan accordingly with your other commitments. You will follow the school calendar, not the VCU calendar.

Permission to Release confidential information:

I, _____ (print full name), am aware of and agree to the forwarding of my application, personal statement, transcript, TB results, and background check payment (if applicable) for the purpose of securing internship/student teaching placement(s) in a school(s) in one or more of the following school division(s): Henrico, Chesterfield, Hanover or Richmond.

Student's Signature _____ Date _____

ADVISOR CERTIFICATION:

-I have reviewed the record of this applicant, including any extenuating circumstances or requests to ensure that all of the prerequisites for student teaching have been satisfied in accordance with catalogue requirements. And this applicant is recommended for the program in **PreK- 12 Art**.
-If the applicant is conditionally recommended for the program, the conditions are as follows:

Signature of Administrative Director, Department of Art Education

Date

PLACE ALL MATERIALS IN A SEALED ENVELOPE

MAIL TO:

Department of Art Education
Attn: Administrative Director
PO BOX 843084
Richmond, VA 23234

HAND DELIVER TO:

Franklin Terrace
812 W Franklin St.
Suite 200

ALL APPLICATIONS ARE REVIEWED AND THEN FORWARDED TO: School of Education, Student Services. Make a copy of this application for your records.

SCHOOL OF EDUCATION STUDENT TEACHING INTERNSHIP DEADLINES:

SEPTEMBER 1ST FOR SPRING PLACEMENTS

FEBRUARY 15TH FOR FALL PLACEMENT

Application for Clinical Internship Attachments

1. ESSAY QUESTIONS: Attach one typed copy of the required essay questions. List your Full Name and V# at the top of the page with the essay question.

Please answer the following Questions. 50-75 words each.

1. Why do you want to become an art teacher?
2. Describe your previous teaching experiences. Include details relating to the ages of the students, topics addressed including any summer, after school and volunteer experiences.
3. What are your strengths as an art teacher (studio background, technology experience, classroom management, etc.)?
4. What aspects of your teaching do you plan to work on during your student teaching experience and why?

2. SCORE REPORTS: Attach a copy of your passing scores on either SAT, ACT or PRAXIS I exams. Attach passing scores on Praxis II: Art Content Knowledge. Attach passing scores on the VCLA exam. If you are waiting on your scores, please write the date you took the exam and turn in a copy of your score report to the Department ASAP.

3. TUBERCULOSIS SCREENING: Attach an up to date TB Screen- Make an appointment for an exam here: Student Health Services (828-8828)

4. SCHOOL DIVISION EMPLOYMENT: Attach proof of any current employment within a school division

5. UNOFFICIAL TRANSCRIPTS: Attach one copy of your most recent eservices transcript, your application **will not** be reviewed unless attached.

6. OTHER TRANSCRIPTS: If you received a degree from another institution, **one** photocopy of these transcripts are required with your application.

7. SPECIAL REQUESTS/ PHYSICAL LIMITATIONS: Attach an explanation describing limitations and accommodations that you may require during your clinical internship such as but not limited to: Physical limitations, Anticipated absence due to pregnancy, surgery, other serious circumstances (include dates for these events that will affect your placement) and travel or location needs. Your advisor, Department Chair and the Associate Dean of the School of Education, must approve all special requests. Any time missed from the internship must be made up in its entirety. Vacation requests will not be honored.

8. CHILD ABUSE PREVENTION CERTIFICATE: Complete the online training and print the certificate of completion. Attach to your application.

http://www.dss.virginia.gov/family/cps/mandated_reporters/cws5691/index.html